



**Robert Russell Eastern Star Masonic Center of Colorado, Inc.**  
**House of Delegates Annual Meeting**  
Doubletree Hotel by Hilton, Denver Tech Center  
September 21st, 2022

**Call to order:** Terry Hudson, Chairperson, at 9:00 a.m.

**Welcome and Introductions:** Terry welcomed all House of Delegates attending the meeting.

**Present:** Board of Trustees members: Terry Hudson, Steve Schroeder, Jaymie Vaughn, Steve Davis, Kathy Easterday, and Bart Wegner, Larry Tygert.

Absent Board members: Dick Surroz

House of Delegates members: Kathy Ashwood, Phyllis Everitt, Steve Everitt, Grover Sardensen, Sue Schultz and Rex Mortensen. Also in attendance: Benchmark Investments - John Swift, Scofield & Scofield - Kevin Morales, Larry Lillo- Executive Director, Patti Hayford- Controller, Pati Sawyer-Boex – Fraternal Relations Director and Susan Christmas - Recording Secretary

**Opening Comments:**

Terry asked each person present to introduce themselves.

**Approval of Agenda:** The House of Delegates Meeting Agenda for September 21, 2022, was approved.

**Approval of House of Delegates minutes:** A motion to accept the minutes of the September 2021 meeting was made by Kathy Easterday, second by Phyllis Everitt, House of Delegates, minutes were approved.

**Annual ESMRC Operations Report Summary: Larry Lillo and Pati Sawyer-Boex**

**Larry Lillo:** Regarding the Covid increase, our community does the needed protocols to be safe with masks and check-ins that are mandatory. Patti Hayford has had a very important role dealing with covid testing. Speaking to the fact that it is a large community, it can be somewhat of a challenge. Our campus will be holding a third booster as well as flu shot clinic October 26, 2022. Since the pandemic surfaced, we have lowered in numbers. Average occupancy for the year was 73% and we had 48 move in's and 46 move outs for the year. Most of the move outs were either deaths or needing a higher level of care.

We are utilizing the internet and social media to maximize the exposure of our community. Which has been a great success thus far.

Staffing has been an issue lately – our community is very positive that it will improve.

The maintenance staff at the community have been very busy but have been handling it well.

As a reminder, life enrichment and transportation are free to all residents.

**Pati Sawyer-Boex:** Expressed how appreciative she is with the community. Discussed events coming up – Halloween, Thanksgiving, & Christmas.

The Great America Road Trip is on hold – the date will be sent out to residents once this is planned.

Pati spoke about other events coming soon:

- Golf Tournament
- Santa Claus program (Christmas wishes for residents)
- Grand family Christmas parties hope to be coming back!
- Masonic Prom hope to be coming back!
- Comedy Night hope to be coming back!

Pati also expressed the sentiment of Eastern Star and how much it means.

### **Committee Reports:**

#### ***Finance Committee:***

**Kathy Easterday** went over the quarterly finances and discussed reports that are provided by Patti Hayford with analysis and comparison to budget. Kathy participates in control procedures for the bank accounts. The Investment policy was discussed regarding the current investment objectives and that the policy is in the process of being updated.

**John Swift, Benchmark Investments** – Reviewed the fiscal year 2021-2022 investments and market conditions. Reports were handed out to those in attendance, and he spoke about investments with PayPal, Adobe, & Tesla. It has been a difficult time in the market and the downturn impacted the ESMRC investments as well. He also spoke about interest rates, inflation and the impact they are both having on the investment markets.

**Kevin Morales, Scofield & Scofield** – Presented the 2021-2022 financial report and reviewed the responsibilities of the audit firm.

#### ***Planning Committee:***

**Bart Wegner** – Bart tried to survey HOD delegates on lack of involvement with HOD meetings and community involvement, unfortunately he only received 1 response. We need to figure out how to reach out to the delegates, lodges, and chapters.

**Education Committee:** No report

#### **Executive Committee:**

**Steve Davis**– The Executive Committee handles organization legal Issues, directed Board Issues, in addition to Executive Director reviews.

**New Business:**

***Election of New Board Members: Terry Hudson***

- We need to elect a replacement for the position vacated by John Warren, this will be a 3-year term. Terry's position is also up, and he is running for re-election. The candidates for the two terms are Lynn Brown-Jones, Ashley Buss, Terry Hudson, and Jan Perkins.
- Ballot Results - Terry Hudson was elected to another 5-year term and Ashley Buss to a 3-year term

***Recognition of Service by Board Members: Terry Hudson***

Terry expressed his appreciation for all of the board members and their work on behalf of the ESMRC community.

***Chairperson Closing Comments: Terry Hudson***

Next House of Delegates meeting will be the December 17, 2022

Meeting was adjourned at 11:00 a.m.

Respectfully submitted,  
Susan Christmas, Recording Secretary